

Discover The Horse That Discovered America



Fill in this page legibly and completely

Applicant Name _____ Business Name _____

Resale # or Tax ID (if applicable) _____ Address _____

City _____ State _____ Zip _____ Phone _____ Cell _____ FAX _____

Please Note: Our communication will be sent to you via email. Please print legibly or type your email address. If you can provide a back-up email address that would be great.

Email(s) _____ Website _____

Vehicle License Place # & State _____ Make _____ Model _____

We will supply lanyards and vendor badges with the name of your business. You are allowed up to 3 people in your booth. How many will you have? _____ and what are their names _____

Each vendor space is 10' x 10' and is \$25.00 per space plus one donated item for our raffles. We only have space for 20 vendors and requests for 8 spaces have been received. Vendors are to supply their own tents, tables and display racks.

Make your check out to SBHA, see mailing information at the end of this document.

How did you hear about this event?

Amerind ___ Facebook ___ CLRC add ___ Craigslist ___ Friend ___ email list service ___ Flyer ___ Word of Mouth ___

The Amerind Museum will be sending out invitations to their membership. We have advertised in local horse club & art association newsletters, tack & feed stores, Amerind Foundation's website, SBHA's website & FB page, the Arizona Heritage Horse website & FB page and other local and state wide media.

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Vendor Description

Business Name: _____

Business Description: _____

Business Display & Materials:

Include the information, brochures, activities or items that will be displayed in your booth.

Images:

I have included 4 digital images of the items that will be for sale in my booth with this application. Images can be sent as a CE, DVD or photograph Yes__No__

Images may be sent with this application in a CD or DVD or emailed to horses@arizonahorseproject.com. If images are sent via email send them as jpgs and please include the name of your business.

Note your application will not be accepted without images of your products.

Payment Information:

Payment in check only made payable to SBHA. **NO REFUNDS WILL BE GIVEN FOR CANCELATIONS.**

Vendor fees will be returned if the event's booths are sold out.

DEADLINE FOR APPLICATION IS RECEIVED BY AUGUST 15, 2011.

Send payment and application to: **SBHA, PO Box 69370, Oro Valley, AZ 85737**

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Rules and Regulations

Application and participation constitutes agreement and acceptance of these policies as well as any additional instructions governing this Spanish Barb Horse Association Event.

All entry fees are deposited when received for this event. Participant packets will be emailed to you and available online no later than one week prior to the event. Both assignments will not be given to you in advance. All booth assignments will be given at the time of check in. **No refund will be given for cancelations.**

- Neither SBHA nor Amerind will charge any commissions on vendor sales.
- **All vendors are responsible for all sales tax from the Arizona Department of Revenue.**
- **Be at this event no matter what weather is predicted. In case of rain follow the instructions of the promoter. Come to the event prepared to cover your work in case of rain and have heavy weights for your tent in case of wind.**
- Vendors are required to occupy their booths for the duration of the event hours. Vendors that leave early will not be invited to any other SBHA events.
- Vendor's clothing should be neat, clean and discreet. This is a family oriented event dress accordingly.
- Vendors must provide a white tent or cover of flame retardant materials and each leg of the tent must be properly weighted. No staking of tent is allowed.
- Vendors should arrive on time and allow for ample time to set up their booths prior to the starting time of 9:00 am.
- SBHA and/or the Amerind **is not** supplying electricity or water nor helping setting-up tents for this event.
- The Amerind Museum will open their gates at **7:00 am** for Vendor set-up. **Do not arrive before 7:00 am.**
- Vendors may park in the exhibit area to unload or load only, and then park their vehicles in the vendor parking area.
- **No liquor, smoking, or drugs will be allowed or tolerated! Intoxication of any type is not allowed.**
- Pursuant with Arizona State Law, smoking is **ONLY** permitted in the designated smoking area outside the event area.
- Inappropriate and/or foul language will not be tolerated.
- If your behavior is deemed unruly at anytime during the event, SBHA reserves the right to ask you to leave. You will not be allowed back to any future event and will not receive a refund of your vendor fees or donated items.

Our goal is to run a 1st class event that will showcase SBHA, the Amerind, the Spanish Barbs, your art/craft items, and be fun & profitable for all.

- Display areas should be kept free of storage boxes, sloppy displays or clutter.
- SBHA reserves the right to make changes to displays at any time.
- Each vendor is responsible for their own trash within their allotted space prior to, during and following this event.
- If a vendor leaves their space with any trash they will be fined \$50.00 for clean up.
- Special request for spaces should be made on this application but are not guaranteed.

All exhibitors must comply with Health Department and Safety Codes.

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Release & Hold Harmless

This agreement is entered into by and between the Spanish Barb Horse Association, the sponsor of the event (Producer), the Amerind Museum (Host) and the vendor filling out, signing and returning the application.

The vendor hereby indemnifies and holds the Producer and the Host, their agents, employees and servants harmless from any and all claims, including costs, and attorney's fees resulting there from arising out of said Vendors participation in any and all events which have been organized by or through the Producer or the Host. For the purposes of this agreement, the term "participation" shall include, but not be limited to, the delivery of equipment, merchandise, structures and arts or crafts to their designated location, the set up and display of any such structure and art or crafts, and the dismantling and removal of all such items from the area provided by or thorough the Producer, Host or its agents, employees and servants.

The Vendor hereby expressly assumes any risk of harm to the vendor, works of art or craft, guests or guests' property arising out of their participation and the participation of other artist or agents in this event organized by the Producer and the Host, including any risk resulting from the particular location of space designated for them by the Producer. The Vendor agrees to hold harmless the Host or the Producer from any and all liability for damages to persons or property from any source. If weather, other acts of Nature, or other reasons beyond the control of the Producer or Hosts causes the event's cancellation, Vendor entry fees and the Vendor's donated items will not be returned, and neither the Client nor the Hosts will be held liable to the Vendor for failure of the event to take place. The donated items will be used in future events where the vendors will receive full credit for their donations.

Vendor fees will be returned if the event's booths are sold out.

This agreement shall be effective immediately upon execution and shall continue in effect for the duration of this event.

I agree to abide by the policies set forth by SBHA and the rules governing this event.

Signed by: _____ Date _____

Please email or mail application **BY AUGUST 15, 2011**, SBHA PO Box 69370, Oro Valley, AZ, 85737 attn: Maureen Kirk-Detberner, phone 520-797-1882 or cell 520-419-7191, email horses@arizonahorseproject.com